

# Deputy Fire Chief

2006



## Current Administration Examination Orientation Guide

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The consent decree announcements for Fire Chief have not yet been approved by the USDOJ; however, candidates who wish to begin preparing for this examination may use the proposed Fire Chief Study Guide. If, in the unlikely event, changes to the guide are required by the USDOJ, these changes will be added to the website at a later date.

## I. INTRODUCTION

The New Jersey Department of Personnel has prepared this orientation guide for promotional candidates who will participate in the upcoming Deputy Fire Chief examination. The information in this booklet is designed to provide candidates with specific information regarding the current testing cycle for the Deputy Fire Chief exam. To view information regarding the general testing process, please check the [General Deputy Fire Chief Orientation Guide](#).

## II. TEST DATE

The test will be tentatively held during the last two weeks of March 2006. Approximately two weeks before the test date, candidates will receive a notice in the mail that shows the date, time, location and room to which they should report for their examination. Candidates are to bring the Notification Card, two forms of identification and two pencils to the Examination Center. Pens and highlighters are optional. One of the forms of identification must include a photograph. Candidates will not be permitted to bring this Orientation Guide into the Examination Center. Candidates should map out a route in advance of the examination date and plan to arrive at the Examination Center early because no one will be admitted late.

## III. TEST CONTENT AREAS

The scenario-based oral exercises will cover four topic areas:

1. Incident Command – Non-Fire
2. Administration
3. Supervision
4. Incident Command - Fire

## IV. READING/ REFERENCE LIST

The following reference list has been selected for the Deputy Fire Chief exam:

1. **The Fire Chief's Handbook, 5<sup>th</sup> Edition (April 1995)**  
by Joseph R. Bachtler and Thomas F. Brennan;  
Publisher: Fire Engineering Book Department (918) 835-3161
2. **Fire Officer's Handbook of Tactics, 2<sup>nd</sup> Edition (March 1998)**  
by John Norman  
Publisher: Fire Engineering Book Department (918) 835-3161
3. **Safety and Survival on the Fireground (January 1992)**  
by Vincent Dunn  
Publisher: Fire Engineering Book Department (918) 835-3161
4. **Management in the Fire Service, 3<sup>rd</sup> Edition (June 1999)**

by Harry R. Carter and Erwin Rausch

**Must Order Direct through Publisher: National Fire Protection Assn. (800) 344-3555**

**5. Hazardous Materials: Managing the Incident, 2<sup>nd</sup> Edition (December 1995)**

by Gregory G. Noll, Michael S. Hildebrand, and James G. Yvorra

Publisher: International Fire Service Training Assn. (800) 654-4055

**6. Building Construction for the Fire Service, 3<sup>rd</sup> Edition**

by Francis L. Brannigan, SFPE

Publisher: National Fire Protection Assn. (800) 344-3555

*Please note that the Department of Personnel intends to use the book list on a limited basis to develop test items. More specifically, while the justification for correct responses may be drawn from materials on the reading list, it is not limited to that material. Justification may also be based on the collective Fire Service experience of Subject Matter Experts. When justification is based on experience, care is taken to ensure that correct answers do not conflict with the sources on the reading list. **Although, the DOP suggests that candidates review the reading/reference list, preparation for the examination should not be restricted to the above reading/reference list. Since the test items will require open-ended responses, candidates will also have to rely on the application of knowledge and the application of administrative and supervisory principles.***